

Ethics

University of Auckland

[Human Research Insurance](#)

AHREC

[AHREC Process](#)

HDEC and HOD approval

Online process for obtaining Academic Head approval for HDEC applications: *all* HDEC ethics applications must be approved by your Academic Head **prior to submission** of your application to HDEC, using the new Ethics RM Pre-Submission Approval for HDEC Applications Form.

For details on how to complete the Pre-Submission Approval for HDEC Applications Form please see guides - [Infonetica Ethics RM – Create HDEC application approval request](#) and [Infonetica Ethics RM – Submit HDEC application approval request](#).

For details on how to sign-off an HDEC Academic Head approval request please see [Infonetica Ethics RM – Sign-off HDEC application approval request](#).

Once Academic Head approval is obtained you must seek, via the HDEC online system:

- Sponsor Authorisation from the University and any other sponsor of your study.
- Locality authorisation from each locality involved in your research study. Where any part of the research is being undertaken on University of Auckland (UoA) premises i.e. the UoA is a human health research 'site', locality approval should be sought from the applicable Academic Head (i.e. Head of School / Department etc.) or their delegate.

For more details, please see the *How do I request authorisation from The University of Auckland?* section of the [Health and Disability Research](#) intranet page.

Further information on the improved HDEC Academic Head approval process and rationale for these improvements is detailed [below](#). If you have any questions in relation to this improved process, please contact Elizabeth Visser (e.visser@auckland.ac.nz).