

# Grant Reports

## External Annual Reports

1. No funder portal: PI completes the report and sends it to research support staff who check it, store a copy and send it to the funder via email.
2. There is a funder portal that ROC has access to (e.g. HRC and AMRF): PI completes the report in the portal. The local research support staff complete the submission after checking it and storing a copy.
3. There is a funder portal but ROC does not have access to it: PI completes the report in the portal. Before formally submitting it, he/she sends the report to research support staff who check it, store a copy, and advise when to submit.

## Report Templates

[Nurture Project Progress Report](#)