

The Selective

Purpose

The Selective is an opportunity for you to choose a portion of their study in Year 5. You must pass the Selective to pass Year 5.

You will undertake a six-week Selective (minimum of five weeks for those in Pūkawakawa), in which you may seek a workplace opportunity to achieve one of the following developmental purposes:

- increased confidence and competence in a medical discipline in which you desire more exposure;
- greater knowledge of a medical discipline and its application to more complex clinical situations;
- experience a broader range of disciplines than the compulsory programme allows;
- gain knowledge and skills in areas not covered in depth in the curriculum e.g. complementary and alternative medicine;
- gain appropriate research skills and methods by constructively participating in a research project of appropriate scope.

Types of Selective

There are three types of Selective. In part, the choice will be influenced by the group to which the student is allocated for Year 5 (students are asked to nominate their preferences).

1. 'Off-the-list' Selective (placements in Auckland and regional areas).

These placements will enable you to study a Selective at sites where Progress Testing will occur. This includes anywhere in the Auckland region, Waikato region (progress tests will occur in Hamilton), Northland (progress tests will occur in Whangarei) Tauranga and New Plymouth. This list is small and you are encouraged to generate your own Selective (see Self-generated Selective below).

Note there may be placements in Whakatane and Tauranga. If you wish to choose a selective at these sites, you may be required to travel to complete a progress test.

2. Self-generated Selective can only be organised in the DHBs associated with the University of Auckland (refer to the list of DHBs below) or Australia.

- Northland DHB
- Auckland DHB

- Waitemata DHB
- Counties Manukau DHB
- Bay of Plenty DHB
- Lakes District DHB
- Waikato DHB
- Taranaki DHB
- Tairāwhiti DHB
- Whanganui DHB

Applications **must be approved** by the Selective Coordinator.

3. Overseas Selective

- Selective may be completed in Australia if there is no progress test scheduled during the Selective attachment.
- Selective outside of New Zealand or Australia is only permitted for those students in group D for the standard programme and group 3 for Pūkawakawa. Each of these groups has a vacation period adjacent to the Selective which is not adjacent to a progress test (one of six groups in standard programme, and one of three groups in Pūkawakawa).
- Overseas selective destinations are restricted to **developed countries only**.
- Applications **must be approved** by the Selective Coordinator.

Selective and General Practice

You may undertake a selective in general practice, subject to prior negotiation with Department of General Practice & Primary Health Care. This may include conducting a project of benefit to the practice such as an audit.

- General Practice selective requests will be considered on a case by case basis.
- Firstly, the department needs to ensure that the practice is not already lined up for Year 5 or Year 6 placements.
- Secondly, the practice must be aware that there is no payment for this. They may consider getting you to conduct an audit as part of the placement, which will benefit the practice.
- Thirdly, the department needs to ensure that the practice is within the University of Auckland placement region, or else negotiate with the University of Otago if there is a very special circumstance.

Arranging a Selective

The following caveats should be noted when arranging the Selective.

1. The Board of Studies (Medical Programme) has adopted a policy that the Selective cannot be split.
2. Selective attachments to the Pacific Islands **will not be approved**, owing to lack of appropriate supervision.
3. There is no accommodation or travel allowance provided for the Selective, so any costs of studying away from the cohort site need to be borne by you.
4. There is no payment associated with the Selective – to the discipline or the clinical attachment.
5. Regardless of which type of selective (off the list, self-generated, overseas) you choose, it is your responsibility to liaise with your supervisor in advance of your start date and confirm that everything is in readiness for your arrival. You should not merely appear on the first day of your Selective and assume that everything will have been organised for you without your active involvement.

Directed Selective

Some students will be required to overcome remedial deficiencies in performance in a clinical discipline, as directed by the Year 4 Board of Examiners (i.e, a Directed Selective). Students are informed of the need to complete a Directed Selective after the Year 4 Board of Examiners meets in December. Students in this situation will need to forgo their individually-planned option. The choice of your Selective is therefore provisional until results are confirmed by the end-of-year Year 4 Board of Examiners.

The Directed Selective is for remedial purposes and is marked as Pass, Borderline Pass or Fail. Students undertaking a Directed Selective are not expected to complete a Selective Report. A Selective Learning Agreement and a Clinical Supervisors Report must be submitted. Other assessment activities will be directed by the Year 4 Board of Examiners.

Directed Selectives must be completed in New Zealand, either in hospitals that deliver the medical programme or in an approved general practice.

The Selective Coordinator will provide students assigned to a Directed Selective with additional information early in the academic year.

Policies relevant to the Selective

Relevant policies for the Selective include:

1. A student cannot request to complete a Selective in a discipline for the purpose of retaining their end-of-year 5 clinical skills assessment exemption status, due to a fail or borderline performance in an attachment during Year 5.
2. A Selective cannot be used for remediation purposes identified during Year 5, but it may be used, with the permission of the Selective Coordinator and Phase 2 Director, to offset time lost through an illness. It may also be used to offset time lost through an authorised absence approved by the Directors of Medical Student Affairs.
3. If a student receives a provisional fail in an attachment early in the year, they are not permitted to complete a Selective overseas.
4. Students who are required to complete a Directed Selective are ineligible to complete Year 5 of the Pūkawakawa programme.

The Learning agreement

You need to negotiate the goals and learning objectives for this experience with your allocated or organised Supervisor and how they will be met, as part of the Learning Agreement. All negotiated goals and learning objectives must be approved by the Selective Coordinator.

You are required to complete this with your supervisor within two weeks after commencing the attachment and return the typed document to the Practicum Placement Coordinator - MPD, Teresa Timo by the specified deadline in the guidebook. Further advice and information can also be obtained from the Practicum Placement Coordinator – MPD.

The Selective Report

This document must be submitted to Turnitin using the following:

- Class ID for Turnitin – 11110580
- Password for Turnitin – selective

Full instructions for uploading your report will be loaded on [Canvas](#).

The report must use the standard template that includes a title page, abstract page (200 words approx.) and report (4-6 pages). The report should be completed in 11-point Calibri, single spaced.

An excellent report is considered one that provides a comprehensive and in-depth summary of the Selective experience with reflection on specific learnings during the attachment. Where a project has been completed, a brief additional summary of the project (maximum 2 pages) should be submitted as an appendix to the report. Resubmission of the Selective report is not permitted.

Front page	Selective Title	What your Selective is about
	Selective Dates	Start and end dates of your Selective
	Institution	Name of the institution or organisation where your Selective was based
	City	Name of the town, city, region or state where your Selective was based
	Country	Name of the country where your Selective was based
	Last Name	Your family name (last name, surname)
	First Name(s)	Your first name(s) in full please
	Supervisor(s)	Name(s) of your supervisor(s)
	Keywords	Words and/or phrases describing the topics covered in your Selective.
		Examples: For a Selective in a Canadian ski area, you could use keywords like; Skiing; Orthopaedics; Emergency Med.
Second page (1)	Abstract	Approx. 200 words typed in a central box (10 x 15cm). This abstract is to be a factual summary of activities, achievements and conclusions and not merely descriptive.
Following pages (4-6 pages)	Report	Report providing a full account of your Selective activities with acknowledgements and references.
Appendix (maximum 2 pages)	Project summary	If completed, summary of project

At the completion of your selective you will be required to complete the Post-Selective health form. A link to complete the form online will be emailed to you during the final week of your Selective.

Overseas travel and Selective

Useful websites when arranging Overseas Selective:

www.safetravel.govt.nz

www.gov.uk/fco

www.who.int/hlth

When arranging the Selective, you should ensure deposits and purchases (tickets etc.) are refundable, and take out international travel insurance using the University of Auckland corporate policy (link and details available on the [Portal](#)). If you are required to complete a Directed Selective you will not be able to do the Selective you have arranged.

Information on immunisation requirements can be found in the MPD Policy Guide on [Canvas](#) or the [MBChB Portal](#).

University Travel Policy for students

Please see section H.4.3

Contact details during Selective

Prior to leaving, ensure that you are registered on the travel register and that your contact details, including email and cell phone (if applicable) are included. You will be emailed with an electronic link to complete the details about two weeks prior to departure. Details are required for both domestic and overseas selective. **This is required of all students.** Failure to complete this will result in an FtP being filed.

Risk assessment and personal safety

It is essential to consider your personal safety when planning your selective.

Please see Ministry of Foreign Affairs & Trade (MFAT), www.safetravel.govt.nz for advice and information safety in specific countries.

A selective approval will be withdrawn if the following travel warnings for an area are given by the New Zealand Ministry of Foreign Affairs & Trade website:

Extreme risk: Countries or parts of countries where we advise against all travel

High risk: Countries or parts of countries where we advise against tourist and other non-essential travel

Once on your selective, the MPD in association with the University Risk Office, will do everything it can to ensure you are well informed about evolving situations, but ultimately you are responsible for your own safety. If there is a serious incident in your area, contact mpd@auckland.ac.nz so that we know your situation and can advise or help seek assistance if required.

Insurance

You must ensure that you have all necessary medical and travel insurance before you leave on a selective overseas. The University strongly recommends that you obtain comprehensive cover using StudentSafe travel insurance (details and link available on MBChB [Portal](#)) for all overseas selectives. Recreational travel insurance policies may not cover students while in clinical settings (e.g. needle stick injuries). You should ensure that your insurance covers the cost of repatriation in the event of a medical or other emergency.

You also need to ensure you have the appropriate cover to comply with medical indemnity requirements if you are undertaking an overseas selective. You

should check the requirements with your host institution and your cover arrangements with your provider. If you are undertaking your selective in Australia, the Medical Protection Society has made arrangements with Medical Indemnity Protection Society (MIPS) to provide this cover. You need to logon to www.mips.com.au click the student icon and complete the online application form. Ensure that in the field titled "Please enter any message you wish to send here" you provide full details of the intended selective including location, hospital involved, name of supervisor, nature of your work and the start and end dates of your selective period. Once your application has been approved, MIPS will issue you with an insurance certificate and policy documents for the duration of your selective. Other providers may have similar arrangements.

Projects during the Selective

In general, completion of a clinical or basic research project will enhance the Selective. Such projects are not compulsory although they are encouraged. Completion of a project is required for a distinction grade. A project may range from audit of a clinical experience, a small clinical research project to performing specific laboratory-based research. If research (other than audit) is planned, ethical approval is required before commencing the Selective. Case reports with literature reviews **are not** considered a project.

Grading of the Selective

The overall Selective grade will be based on satisfactory attendance during the attachment, completion of the Selective Learning Agreement and the Selective Report by deadline, Clinical Supervisor Report, and Selective report.

Supervisors will complete the standard Phase 2 Clinical Supervisor Report at the end of the attachment. Additional information will be obtained regarding attendance from the supervisor.

The following grades are used for assessing the Selective:

- Distinction
- Pass
- Fail

The achievement of distinction is characterised by the following:

- Demonstration of an excellent knowledge of medical practice/research in the student's chosen area.
- Excellent work effort and exceptional involvement in clinical practice or research.
- Demonstration of a self-initiated project, in addition to other Selective activities.

- Acquisition of in-depth understanding of cultural and social issues relevant to their Selective experience.
- A comprehensive, in-depth excellent quality Selective report from the student.

In order to achieve distinction, the following are required:

1. Excellent Clinical Supervisor Report: For a clinical selective, at least 80% 'excellent' for the domains of Clinical and Communication Skills, Personal and Professional Skills and Applied Science for Medicine. This equates to 6 or more descriptors marked as 'excellent'. For a non-clinical selective, at least 80% 'excellent' for all marked descriptors.
2. Distinction must be given for the Selective Report.
3. A project must be completed.

A distinction grade will not be considered unless the Selective Learning Agreement, Selective Report and project summary are received by the due date.

The achievement of a pass grade is characterised by the following criteria:

- Demonstration of adequate attendance.
- Satisfactory participation in the activities of the Supervisor's team or unit (clinical or research).
- Demonstration of learning medical, surgical, procedural or research skills during the Selective.
- Demonstration of an appreciation of cultural and social issues relevant to their Selective experience.
- A satisfactory quality Selective report from the student.
- Satisfactory Clinical Supervisor Report (one performance descriptor of 'some reservations' for the domains of Clinical and Communication Skills, Personal and Professional Skills and Applied Science for Medicine will lead to a borderline performance grade).

The grade of fail is characterised by the following criteria. Any of these criteria may result in a fail:

- Failure to demonstrate that adequate time had been spent on the Selective.
- Failure to submit a Selective Learning Agreement or Selective report.
- Submission of an inadequate report.
- Unsatisfactory Clinical Supervisor Report (one performance descriptor of 'major deficiency', or two or more some performance descriptor of 'some reservations').

- Supervisor has serious concerns about student's performance. Before failing a student on these grounds, the supervisor will be contacted to discuss the student's performance.

Selectives and Progress Tests

If you are in **Group F or Group C you need to confirm the site you have been allocated for your progress test and arrange with your supervisor for one day leave to attend.** Any cost incurred for travel, accommodation etc. is the student's responsibility.